

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

DIRECTING CREDITS

<i>Titus Andronicus</i>	Shakespeare by the Sea
<i>Almost, Maine</i> (production paused due to pandemic)	Rubicon Theatre Company
<i>Bloody Poetry</i>	Little Fish Theatre
<i>The Winter's Tale</i>	Shakespeare by the Sea
<i>Buyer and Cellar</i>	Rubicon Theatre Company
<i>Taking Sides</i>	Rubicon Theatre Company
<i>Macbeth</i>	Shakespeare by the Sea
<i>Sylvia</i>	Rubicon Theatre Company
<i>Moonlight and Magnolias</i>	Rubicon Theatre Company
<i>Table Manners</i>	Little Fish Theatre
<i>Othello</i>	Shakespeare by the Sea
<i>And the Stones Will Cry Out</i>	Little Fish Theatre
<i>The Tempest</i>	Shakespeare by the Sea
<i>Taking Sides</i>	Little Fish Theatre
<i>The Last Five Years</i>	Rubicon Theatre Company
<i>Oswald; the Actual Interrogation</i>	Little Fish Theatre
<i>Hamlet</i>	Shakespeare by the Sea
<i>The Weir</i>	Little Fish Theatre
<i>King John</i>	Shakespeare by the Sea
<i>Panache</i>	Little Fish Theatre
<i>The Santaland Diaries</i>	Rubicon Cabaret
<i>You Are Here</i>	Rubicon Plays in Progress
<i>Stones in His Pockets</i>	Little Fish Theatre
<i>Manson's Girls</i>	UC Irvine
<i>Bach at Leipzig</i>	Little Fish Theatre
<i>Looking</i>	Little Fish Theatre
<i>Romeo and Juliet</i>	Shakespeare by the Sea
<i>Spit Like a Big Girl</i>	Little Fish Theatre
<i>Julius Caesar</i>	Shakespeare by the Sea
<i>Bark! The Musical</i>	CLOSBC
<i>The Love List</i>	Little Fish Theatre
<i>The 1940's Radio Hour</i>	Civic Light Opera of South Bay
<i>Moonlight and Magnolias</i>	Hermosa Beach Playhouse
<i>Barefoot in the Park</i>	Hermosa Beach Playhouse
<i>The Taming of the Shrew</i>	Hermosa Beach Playhouse
<i>Art</i>	Hermosa Beach Playhouse
<i>Jesus Christ Superstar</i>	Civic Light Opera of South Bay
<i>Seussical the Musical</i>	Civic Light Opera of South Bay
<i>Who's Afraid of Virginia Woolf</i>	Hermosa Beach Playhouse
<i>Oklahoma</i>	Civic Light Opera of South Bay
<i>Wait Until Dark</i>	Hermosa Beach Playhouse
<i>Spit Like a Big Girl</i>	Hermosa Beach Playhouse
<i>A Midsummer Night's Dream</i>	Hermosa Beach Playhouse
<i>Miss Saigon</i>	Civic Light Opera of South Bay
<i>Blithe Spirit</i>	Hermosa Beach Playhouse
<i>The Eight: Reindeer Monologues</i>	Hermosa Beach Playhouse
<i>Sylvia</i>	Hermosa Beach Playhouse
<i>The Green Room (World Premiere)</i>	Hermosa Beach Playhouse
<i>Come Back to the Five & Dime, Jimmy Dean, Jimmy Dean</i>	Hermosa Beach Playhouse
<i>Steel Magnolias</i>	Hermosa Beach Playhouse
<i>Quilters</i>	Hermosa Beach Playhouse
<i>Fully Committed</i>	Hermosa Beach Playhouse
<i>Godspell</i>	Hermosa Beach Playhouse

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

AWARDS AND RECOGNITIONS

- Stage Scene L.A. Award-Outstanding Direction of a Comedy/Drama- *The Lonesome West*
- Stage Scene L.A. Award- Outstanding Production of a Comedy/Drama-*The Lonesome West*
- V. C. Reporter Award Best Play- *Sylvia*
- Stage Scene L.A. Award- Outstanding Production *Sylvia*
- Stage Scene L.A. Award- Outstanding Direction of a Comedy- *Sylvia*
- Ovation Nomination as part of Rubicon's Best Season Nomination- *The Last Five Years*
- Ovation Recommended- *The Last Five Years*
- Stage Scene L.A. Award 2011- Director of the Year- *She Loves Me*
- Stage Scene L.A. Award 2011- Best Director, Best Ensemble Cast, *Private Lives*
- Broadway World: 2010 WINNER- Best Director- *Seussical*
- Ovation Awards: 2008 WINNER Best Musical- *Miss Saigon*
- 2008 Nomination- Best Director-*Miss Saigon*
- 2008 *Miss Saigon* receives 11 Ovation nominations
- Stage Scene LA: 2009- WINNER- Best Director- *Jesus Christ Superstar*
- 2010 WINNER- Director of the Year- *Oklahoma, Bark, Who's Afraid of Virginia Woolf and A Midsummer Night's Dream*
- Garland Award: 2010 Nomination- Best Director, *Who's Afraid of Virginia Woolf?*

Professional Experience:

SHAKESPEARE BYTHE SEA Associate Festival Director/Director 2011-present

Co-producing a two-play season of admission free shows based in San Pedro and touring to parks throughout Southern California, playing to approximately 24,000 patrons each summer

- | | |
|--|--|
| *Assistance with budget oversight | *Hiring staff and crew for 2 play season |
| *Contract negotiation for designers | *Staff training and supervision |
| *Quickbooks entries | *Facilitation of technical and production requirements |
| *Casting organization and management | *Creation and Maintenance of Master Calendars |
| *Interfacing with tour cities and venues | *Directing one production each year |
| *Artistic supervision of each production | |

RUBICON THEATRE Producer/Associate Artistic Director 2014-2018

Wide range of duties encompassing Executive Administration, company administration, inter-departmental communications and administration, associate producing/producing a season of mainstage plays, co-creating and producing a Broadway Concert Series, and casting all mainstage and workshops. Started as Associate Producer/Casting Director- title changed to Producer/Casting Director in 2019. Added title of Associate Artistic Director in 2020.

- | | |
|---------------------------------------|---|
| *Programming Planning | *Creation and Maintenance of Company/Production Calendars |
| *Royalty & Rights Negotiation | *Contract Negotiation for Presented Productions |
| *Contract creation for designers/crew | *Budget creation and administration |
| *Board of Directors Meeting Minutes | *Maintenance of Board records and documents |
| *Program and space scheduling | *Inter-departmental coordination and communication |
| *Casting Director | *Co-Creation of Broadway Concert Series |
| *Contract Administration | *Union contract negotiations and implementation |
| *Dramaturgical Research | *Contract rider creation and administration |
| *Executive Assistant support | *Company management booking artist travel and housing |
| *Staff Training and Supervision | *Trained on Vendini box office system database |
| *Directing Productions and Events | *Executive Assistant support to Producing Artistic Director |
| *Coordinating payroll | *Human Resource duties |
| *Marketing support | *Support in creation and distribution of press releases |

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

RUBICON THEATRE

Director of Production

2013-2014

Duties for a 185 seat not-for profit theatre included:

- *Payroll for Artistic and Technical Staff and Crew
- *Contract negotiation Designers, Technical Staff and Crew
- *Oversell all aspects of technical production
- *Production Budgeting
- *Supervising Technical Director and Crew
- *Review and Approval of estimates for materials and services
- *Creation and implementation of company-wide Master Calendar and Departmental Calendars
- *Personnel Management

LITTLE FISH THEATRE

Managing Director

2011-2013. 2018

Duties for a 65 seat not-for profit theater company included:

- *Working with Producing Artistic Director to select plays that would fit both audience and budgetary requirements
- *Creation, negotiation and execution of contracts for all directors, designers, stage managers, and crew
- *Creation and distribution of company outreach letters and e-blasts
- *Management of facility needs and inventory
- *Payroll duties including check writing, Quickbooks entry and budget balancing
- *Artistic Oversight of all productions
- *Interfacing with Public Relations representatives to coordinate publicity interviews and schedule reviewers
- *Direction of seven shows
- *Creation and posting of all casting notices. Assist directors with audition scheduling. Casting approval on all shows
- *Attending rehearsals and run-throughs in order to make artistic and technical recommendations

CLO of SOUTHBAY CITIES

Artistic Director

2006-2011

Artistic Director/Producer for four-show season at the 1485-seat Redondo Beach Performing Arts Center and a five-show season at the 500-seat Hermosa Beach Playhouse

- *Contract negotiation with unions including Actors' Equity Association, American Federation of Musicians, and the Society of Stage Directors and Choreographers
- *Contract creation, negotiations, and execution of contracts for employees and independent contractors. Numbers of employees and contracts varied per show- ranged from 15 employees to 80 employees at a time
- *Creation, supervision and management of annual production budget of two million dollars per year
- *Interviewing and hiring technical and artistic staff
- *Creation and maintenance of master calendar for rehearsal and performance spaces at two venues
- *Conducting employee reviews
- *Time sheet calculation for hourly employees and filing payroll with the accountant
- *Expense report creation and supervision
- *Creation of technical riders and contracts for touring productions
- *Arranging and managing transportation and housing for travelling artists
- *Arranging transportation and trucking for sets travelling across the country
- *Negotiation and execution of contracts for performance rights
- *Creation of deal memos
- *Facilitated all communication for production
- *Scheduling and oversight of all staff and production meetings
- *Interfacing directly with the CEO, CFO and Board of Directors on production and budget issues
- *Creation and maintenance of company forms (check requests, expense reports, performance/ rehearsal reports
- *Creation and distribution of press releases, press communication and interviews for productions

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

UNIVERSITY EXPERIENCE

UCLA- Stage Manager for APSI PROGRAM

2018, 2019

Stage Managed two sessions of devised work each year for UCLA's APSI program.

Pepperdine University- Opera Stage Manager

2019, 2020

- Stage Managed double billed operas *Dido and Aeneas* and *Gianni Schicchi* (directed by Keith Colclough)
- Stage Managed *Die Fledermaus* (directed by Keith Colclough)

UCI GUEST LECTURER- Drama 254 for MFA Stage Managers

Winter 2012

Designed and taught a course for MFA stage management candidates covering all aspects of safety in stage

UCI GUEST LECTURER – Drama 254 for MFA Stage Managers

Winter 2012

Designed and taught a course for MFA stage management candidates covering all aspects of safety in stage management. As the students came to the class with professional experience of their own, the course was tailored to expand their definition of safety. Course topics included: the psychology of safety, AEA/IA/AFM rules and regulations (including uneven surfaces, raked stages, fog machines, pyro, breaks, etc.), worker's comp, OSHA and insurance issues, safety in dealing with minors in the theatre, First Aid and CPR training. Projects and assignments were created for the students where they addressed real-life safety issues through papers, tests, power point and video presentations. Addressed the business of theatre for stage management students including marketing yourself, networking and maintaining contacts.

UCI GUEST LECTURER – STAGE MANAGEMENT

Spring 2011

Held individual mock interviews with the UCI MFA candidates in order to enhance and hone their interview skills. Students were able to observe the interviews of the other candidates, and the class ended with a Q&A session. Created a safe environment for the students to ask questions and receive perspective.

UCI MASTER CLASS – “THOUGHTS FROM BEHIND THE TABLE”

Winter 2010/12

Taught a master class on musical audition and performance technique for Dr. Daniel Gary Busby's class. Created mock auditions for the students, worked with each student on an individual level to assist them in creating the most successful audition situation for them in technique, presentation and performance. Afforded students the opportunity to ask questions about the business of theatre, what happens in a professional audition and how to own their power in a three-minute audition.

A PERFECT DAY EVENTS

2000-2004

Founder and Owner of a small event planning company

- *Event coordination and design for special events in Southern California, France and Italy
- *Contract negotiation and execution of vendor contracts
- *Creation and execution of production and event timelines and staff
- *Coordination of all hospitality services including catering, beverages, accommodations, and transportation
- *Website design, creation and maintenance
- *Client acquisition

BLANK THEATRE CO.

Festival Stage Manager

2002

Production stage manager for a festival (12) one-act plays for Young Playwrights winning a national competition. Produced by Noah and Daniel Henning. Playwright who won came from all over the country to have their plays produced. Directors for the festival include: Paul Lazarus, Susan Egan, Richard Kline, Stuart Ross and Mary-Pat Green. Project mentors for the student playwrights included Michael Mayer and Adam Belanoff.

- *Managed and trained a staff of eight production stage managers
- *Scheduled production and rehearsal spaces for each play
- *Ran production meetings for each play

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

- *Rehearsed up to nine shows concurrently
- *Attended and supervised all performances

MUSICAL THEATRE INTENSIVE

2010-2012

Co-Creator and Teacher with Ron Kellum

Recognizing a need in the professional community for performers to gain understanding of what directors look for at a musical theatre audition, worked with Ron Kellum to create a three-week intensive course on audition technique.

- *Co-creation of marketing materials and curriculum
- *Each student sang at class and was given feedback on the best way to maximize the effectiveness of their three-minute audition.
- *Class discussions included: appropriate dress for an audition; how to keep your power in the room; how to make the best first impression; told stories of what not do from stories of auditions we had to run ourselves; vocal styling, sound; understanding song type and selection.
- *Provided feedback each week and each master class intensive culminated with an opportunity to perform for a prominent L.A. casting director and get feedback from that person, as well.

ODYSSEY THEATRE

Production Manager

1999-2001

Managed a twelve- show season in a three-venue complex of 99-seat theatres

- *Budget creation and oversight for each production.
- *Staff hiring and training
- *Production Budget Maintenance
- *Meeting rental clients, and negotiating rents, fees, and availability for a three-theatre venue
- *Creation and maintenance of rental, production, rehearsal and performance schedules
- *Supervision of technical director and technical staff
- *Execution of riders for visiting artists and staff
- *House Management and customer service
- *Creation and maintenance of technical reports
(Credits below)

PRODUCTION STAGE MANAGER

1991-2004

Served as freelance Production Stage Manager at venues throughout Southern California and the United States. Stage Managed at venues such as Blank Theatre, Tiffany Theatre, Odyssey Theatre, El Portal Theatre, Reprise, Skirball Center, University of Judaism, Met Theatre, Redondo Beach Performing Arts Center (stage management credits on last page)

CITY OF REDONDO BEACH

Drama Camp Instructor

2000

Taught stage management for an eight-week intensive for seventy-five children ages 8-18. Created a curriculum tailored to each age group and created a student competition to serve as stage manager for the culmination production. Assisted the program director in creating a production of *The Hobbit* for which the students helped build the set, hang lights, and run technical elements. Supervised the student stage manager, trained and supervised students in running the show.

BRIGHAM YOUNG UNIVERSITY Summer Drama Program Instructor

1990

Instructor for BYU Summer Drama Program- taught acting, vocal technique, musical performance and stage management to high school students during an 8-week intensive university program.

BRIGHAM YOUNG UNIVERSITY Theatre Arts Production Office Secretary

1989-1990

While a student, worked directly with faculty and students attending production meetings, facilitating communication between individual departments, scheduling all rehearsal halls, and three theatres for rehearsals and performances of all productions, interfaced with technical director to create budgets, production timelines, schedule and assign student production crews.

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

EDUCATION/PROFESSIONAL TRAINING

Brigham Young University; Theatre Arts; Directing and Stage Management

Facets of training included: Stage Management, Direction, Artistic Administration, Production Management, Lighting Design, Costume Design, Sound Design, Properties Design, Set Design, Theatre History and Theory, Shakespeare Text and Performance.

27 years of Professional Experience in all aspects of theatre production including Directing, Producing, Production Management, Company Management and Stage Management.

PRODUCTION STAGE MANAGER CREDITS

Production	Director	Theatre
<i>Return to the Forbidden Planet</i> (ASM)	Kirby Ward	Rubicon Theatre Company
<i>Little Miss Scrooge</i> (ASM)	John Caird	Rubicon Theatre Company
<i>Into the Woods</i>	Glenn Casale	CLO of South Bay
<i>The Fab Four</i>	Fab Four Productions	CLO of South Bay
<i>Diva on the Verge</i>	Julia Migenes	Florence Gould Hall, NY
<i>Grease</i>	Randy Brenner	CLO of South Bay
<i>Fully Committed</i>	Danny Goldstein	McCoy Rigby
<i>Ain't Misbehavin'</i>	Ken Page	CLO of South Bay
<i>I Do! I Do!</i>		Reprise!
<i>Jekyll & Hyde</i>	Paul Hadobas	CLO of South Bay
<i>Fully Committed</i>	Glenn Casale	El Portal
<i>Who Could Ask for Anything More</i>	Dan Mojica	Reprise!
<i>Babes in Arms</i>	Glenn Casale	Reprise!
<i>I'm Getting My Act Together...</i>	Kay Cole	Reprise!
<i>She Loves Me</i>	Gordon Hunt	Reprise!
<i>They're Playing Our Song</i>	Jon Engstrom	Reprise!
<i>Body Snatchers</i>	Thomas C. Jones	Via International at Odyssey
<i>Merrily We Roll Along</i>	Arthur Alan Seidelman	Reprise!
<i>Who's Afraid of Virginia Woolf?</i>	Todd Salovey	Blank Theatre Company
<i>Voices of Esther</i>	Ellen Sandler	Morningstar Commission/Skirball
<i>Haven</i>	Michael Unger	Haven Musical Partners at Gindi
<i>Children of Eden</i>	Susan Kohler	Brentwood Players
<i>Hamlet</i>	Gary Sloan	Globe Theatre L.A.
<i>Will Strip for Food</i>	John DiFusco	Glaxa Studios/Tamarind
<i>Spit Like a Big Girl</i>	Colin Campbell	MET Theatre
<i>From My Grandmother's Grandmother</i>	Clarinda Ross	Odyssey Theatre
<i>Ali</i>	John DiFusco	Odyssey Theatre
<i>The Miss Firecracker Contest</i>	Wyn Marlow	Redondo Beach Theatre
<i>Little Murders</i>	Ron Sossi	Odyssey Theatre
<i>Quilters</i>	Pam Zorotovich-Ament	Redondo Beach Theatre
<i>Rhinoceros</i>	Ron Sossi	Odyssey Theatre
<i>Shakespeare's Villains</i>	Steven Berkoff	Odyssey Theatre
<i>Caderas</i>	Dan Shor	LATC
<i>Massage</i>	Steven Berkoff	Odyssey Theatre
<i>Lucky Stiff</i>	Gary Gardner	Odyssey Theatre
<i>Richard III</i>	Lisa Wolpe	L.A. Women's Shakespeare
<i>Measure for Measure</i>	Tina Packer	L.A. Women's Shakespeare
<i>Aspects of the Obscene</i>	Jan Lewis	Odyssey Theatre
<i>Five Women Wearing the Same Dress</i>	Ron Sossi	Odyssey Theatre
<i>Sight Unseen</i>	Michael Bloom	Odyssey Theatre
<i>Music from Down the Hill</i>	Dorothy Lyman	Odyssey Theatre
<i>Hamlet</i>	Lisa Wolpe/Natsuko Ohama	L.A. Women's Shakespeare
<i>Bedroom Farce</i>	Marla Gam-Hudson	Odyssey Theatre
<i>West Side Story</i>	Phyllis Gitlin	Redondo Beach Performing Arts

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

Peep-Hole

Final Placement

Hospitality

Tea

Gross National Product

You're a Good Man, Charlie Brown

Shem Bitternman

Mark LaCamera

Steven Albrezzi

Julianne Boyd

GNP Productions

Pam Zorotovich-Ament

Olio Theatre

Tiffany Theatre

Odyssey Theatre

Odyssey Theatre

Odyssey Theatre

Redondo Beach Theatre

STEPHANIE A. COLTRIN-BEYRIES

stephanie.coltrin@gmail.com

Accelerando
American Splendor

Ron Sossi
Vince Waldron

Odyssey Theatre
Theater/Theatre